



A Guide To Creating A Parental CEDAR Account



What is CEDAR?



CEDAR is the online secure platform we use to monitor the progress of your child and is specifically designed for schools and colleges. Many outstanding educational establishments use this across the UK. We can use this tool to communicate with staff, parents and students.

The CEDAR platform shows your child's timetable, current attendance and 'lates', the grades they are achieving in their assessments and Pastoral Logs.

Pastoral Logs are entries written by your child's teachers and can include 'well done' commendations, behaviour concerns including missed homework (DIL), and general information. You can also see if your child has been placed on an Intervention or Contract to support their progress.

Setting Up Your CEDAR



- [Use the QR code](#) or
- <https://cedar.ncbradford.ac.uk/auth/account/create> or
- <https://bit.ly/3fhWRZv>
- You need your parental email address and student reference number (B00....)
- **Note: Parental email must be the one we have on file**
- An email will be sent to the you with a link to finalise creating your account by setting a password.
- The 3 steps will look like this.....



CREATE PARENTAL ACCOUNT

Parental Email



Student Reference



SUBMIT FORM

1

Parental email and mobile number must be the one we have on file. If there are any issues during this process, please email

Studentservices@nclt.ac.uk for support

- CEDAR Messaging

Service

2

Create Your Parental CEDAR Account

Use the link below to confirm this email address and set a password for your Parental Account.

This link will expire after 24 hours.

<https://cedar.cardinalnewman.ac.uk/auth/account/token?t=078218A7-E835-437D-BD5F-1DF3BA1A9309>

SET PARENTAL PASSWORD



Please enter your new password, this will be used to login to your parental account. Passwords must be at least 8 characters long.

Password



Field data has been omitted for security reasons.

Please enter a new password if you wish to change it.

Confirm Password



Field data has been omitted for security reasons.

Please enter a new password if you wish to change it.

SUBMIT FORM

3

When you log in, your home page will look like this

My Home

Welcome Parent / Guardian Of

Important Information

Welcome back to College.

To reduce the likelihood of Covid transmission, please follow the instructions:

Covid Symptoms - Please don't come into college if you have any of the following symptoms: Cough, Sore throat or loss of voice, Runny nose, Stuffy nose, Headache, Fever, Sudden loss of taste or smell.

Self-isolation - Please self-isolate at home if you test positive on a PCR test. You do not need to self-isolate if you have had contact with a positive Covid case.

Attendance

Current attendance

100%

100%

50%

0%

Subject Target Grades

D*DD

[View your markbook summary](#)

Today's Activities

TIME	ACTIVITY	LOCATION
10:30	Y13 National Diploma Business Block BE	
14:30	Y13 National Diploma Business Block BE	

Lessons your child has today

Pastoral Log

Tutor:

Supervisor Tutor:

EMAIL YOUR TUTORS

There are no pastoral logs for you

College Reference Stage - UCAS

Reference Last Updated:

By:

STAGE	COMPLETED
Tutor Reference Complete	<input type="checkbox"/>
Reference and Predicted Grades Checked by Student	<input type="checkbox"/>
Careers Quality Check	<input type="checkbox"/>
Submitted to UCAS	<input type="checkbox"/>

Active Flags

FLAG	START	END	NOTE
Medical Form Received	01/09/20	N/A	

What a student timetable looks like so you can see when they are in lessons, start and finish times

Don't be late! You need to be in your seat for the start times below:
Period 1 starts at 8.45am,, Period 2 starts at 10.30am, Period 3 starts at 1pm and Period 4 starts at 2.30pm.

Timetable

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
08:45	A	21B-NDP13BUS-S1 (Tue 08:45) Block: B Room: Teacher: Module: Y13 National Diplo...	F	21B-NEC13LAW-D1 (Thu 08:45) Block: D Room: Teacher: Module: Y13 National Exten...	C
09:45					
	Break	Break	Break	Break	Break
10:45	21B-NDP13BUS-S1 (Mon 10:30) Block: B Room: Teacher: Module: Y13 National Diplo...	21B-NDP13BUS-S1 (Tue 10:30) Block: E Room: Teacher: Module: Y13 National Diplo...	A	C	21B-NEC13LAW-D1 (Fri 10:30) Block: D Room: Teacher: Module: Y13 National Exte...
11:45					
	Lunch	Lunch	Lunch	Lunch	Lunch
12:45	F	21B-13F-RA9 (Tue 13:00) Block: F Room: 2.15	21B-NDP13BUS-S1 (Wed 13:00) Block: E Room: Teacher: Module: Y13 National Diplo...	C	21B-NEC13LAW-D1 (Fri 13:00) Block: D Room: Teacher: Module: Y13 National Exte...
13:45					
14:45	21B-NDP13BUS-S1 (Mon 14:30) Block: E Room: Teacher: Module: Y13 National Diplo...	CPD	21B-NDP13BUS-S1 (Wed 14:30) Block: B Room: Teacher: Module: Y13 National Diplo...	A	CPD
15:45					

Markbook Summary For

Statistics

Above Target	<div></div>
On Target	<div></div>
Below Target	<div></div>

Number of Assignments

Average Percentage Mark

Missing Marks

Minimum Target Grade

Mark book shows your child's target grade (MTG), current grade (CAP) and if they are on target.

Y13 National Diploma Business Block BE

ASSIGNMENT	DATE	MARK	MAXIMUM	%	GRADE	MTG	INFO	NEXT GRADE
Initial Assessment	28-Sep-2020							
Cedar 1	19-Oct-2020							

Y13 National Extended Certificate In Law Block D

ASSIGNMENT	DATE	MARK	MAXIMUM	%	GRADE	MTG	INFO	NEXT GRADE
Cedar 1	19-Oct-2020							
Cedar 2	14-Dec-2020							

My Pastoral Log

Current Academic Year

Archived

29Apr

INFORMATION

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27Apr

PROGRESS & PERFORMANCE

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Pastoral Logs are entries written by your child's teachers and can include 'well done' commendations, behaviour concerns including missed homework (DIL), and general information. You can also see if your child has been placed on an Intervention or Contract to support their progress.

Attendance Summary

My Attendance Summary




21/22

20/21

Subjects your child is studying

YTD – their attendance to this subject so far this year

Their attendance to this subject during this month

REFERENCE	NAME	STATUS	LAST PRESENT	COURSE TIME LOST	YTD	SEP	OCT
21B-13F-RA9	Tutor: [redacted] Tue5 13:00		14-Sep-2021		100%	100%	0%
21B-NDP13BUS-S1	Y13 National Diploma Business Block BE		20-Sep-2021		100%	100%	0%
21B-NEC13LAW-D1	Y13 National Extended Certificate in Law Block D		17-Sep-2021		100%	100%	0%
	Overall		20-Sep-2021		100%	100%	0%

Overall attendance

The diagram illustrates a two-pane selection interface. On the left, a pane labeled "Recipients" contains a blue star icon and the text "Selected". Below this is a large, empty rectangular box. On the right, a pane labeled "Not Selected" contains a list of three items: "Teacher 1", "Teacher 2", and "Teacher 3". Below the list is a horizontal scrollbar. At the bottom of the "Not Selected" pane is a search bar with the label "Search". Between the two panes are two green circular buttons with white arrows: the top button has a left-pointing arrow and the bottom button has a right-pointing arrow. A blue line with an arrowhead points from the "Selected" box to the left-pointing arrow button.

Your Email Address –Please Select–

Allow Response

☒

?

Subject

Message

↶ ↷	B I	≡ ≡ ≡ ≡	:≡ 1 2 3	
A ▼	▼	12pt ▼	ABC ✓ ▼	123 abc